|  |
| --- |
| **國立臺灣師範大學圖書館 導覽/電子資源講解申請表****NTNU Library Application Form****for Library Tour/Lecture on Electronic Resource**※以班級為單位申請Apply under the name of class※※個別申請至少5人Individual applications eligible for more than 5 people※ |
| 系 所Department |  | 上課人數Number of people |  |
| 班 別Class |  | □學士班Undergraduate Program □碩士班/在職專班Master/In-service Master’s Program□博士班Doctoral Program |
| 申請人姓名Applicant |  | 申請人身份Status of Applicant | □ 老師Faculty□ 學生Student□ 助教/研究助理Teaching/Research Assistant |
| 聯絡電話Phone |  |
| 電子郵件E-mail |  | 填表日期Date of Application | 年 月 日YYYY/MM/DD |
| 預期上課時間Expected Date(依優先順序填寫預定參觀時間，以利安排) | 1 | 日期Date：YYYY年MM月DD日星期 ddd 時間Time：09:00 ~ 17:00 |
| 2 | 日期Date：YYYY年MM月DD日星期 ddd 時間Time：09:00 ~ 17:00 |
| 3 | 日期Date：YYYY年MM月DD日星期 ddd 時間Time：09:00 ~ 17:00 |
| 課程型態Class Type | □ 圖書館實地導覽Library Tour□ 配合課程講習Lecture Tailored for a Specific Course(教師姓名Name：\_\_\_\_\_\_\_\_課程名稱Course Name：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)□ 一般電子資源講習Lecture on Electronic Resource |
| 講解項目Content | 可註明欲瞭解之資料庫 |
| 講習場地Class Location | 可實機練習Computer Available | 自備手提電腦No Computer Provided | 不需實機練習No Need for Practice |
| □資訊中心電腦教室\_\_\_室 (請自行預約) Room \_, IT Center, Heping Campus□總圖二樓資訊素養教室(22人) Information Literacy Classroom, 2F, Main Library(22 people)□其它場地Other\_\_\_\_\_\_\_ | □總圖八樓會議室(28人)Meeting Room, 8F, Main Library (28people)□總館一樓多功能室(35人)Multi-Purpose Room, 1F, Main Library(35people)□林口分館一樓會議室(25人)Conference Room, 1F, Linkou Library (25people)□其它場地Other\_\_\_\_\_\_\_ | □總圖八樓會議室(28人) Meeting Room, 8F, Main Library (28people)□總館一樓多功能室(35人)Multi-Purpose Room, 1F, Main Library(35people)□林口分館三樓放映室(65人) Projection Room, 3F, Linkou Library (65people)□其它場地others\_\_\_\_\_\_\_ |
| 備註Notes |  |

注意事項Note：

1. 請儘早於上課前二週，以Email提出申請。Please submit the application by email as early as two weeks before the class.
2. 可申請時段：週一至週五9-12時、14-17時。Office Hours: 09:00-12:00, 14:00-17:00, Monday to Friday
3. 承辦單位Contact Us

|  |  |  |  |
| --- | --- | --- | --- |
| 總館推廣諮詢組 黃小姐 | Main Library | yellowfish33@ntnu.edu.tw | 02-77495203 |
| 公館校區圖書分館 李小姐 | Gongguan Library | chia1716@ntnu.edu.tw  | 02-77496887 |
| 林口校區圖書分館 林小姐 | Linkou Library | ve7096@ntnu.edu.tw | 02-77498449 |