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| **國立臺灣師範大學圖書館 導覽/電子資源講解申請表**  **NTNU Library Application Form**  **for Library Tour/Lecture on Electronic Resource**  ※以班級為單位申請Apply under the name of class※  ※個別申請至少5人Individual applications eligible for more than 5 people※ | | | | | | |
| 系 所  Department |  | | | 上課人數  Number of people |  | |
| 班 別  Class |  | | | □學士班Undergraduate Program  □碩士班/在職專班Master/In-service Master’s Program  □博士班Doctoral Program | | |
| 申請人姓名  Applicant |  | | | 申請人身份  Status of Applicant | □ 老師Faculty  □ 學生Student  □ 助教/研究助理Teaching/Research Assistant | |
| 聯絡電話  Phone |  | | |
| 電子郵件  E-mail |  | | | 填表日期  Date of Application | 年 月 日  YYYY/MM/DD | |
| 預期上課時間  Expected Date  (依優先順序填寫預定參觀時間，以利安排) | 1 | 日期Date：YYYY年MM月DD日星期 ddd 時間Time：09:00 ~ 17:00 | | | | |
| 2 | 日期Date：YYYY年MM月DD日星期 ddd 時間Time：09:00 ~ 17:00 | | | | |
| 3 | 日期Date：YYYY年MM月DD日星期 ddd 時間Time：09:00 ~ 17:00 | | | | |
| 課程型態  Class Type | □ 圖書館實地導覽Library Tour  □ 配合課程講習Lecture Tailored for a Specific Course  (教師姓名Name：\_\_\_\_\_\_\_\_課程名稱Course Name：\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)  □ 一般電子資源講習Lecture on Electronic Resource | | | | | |
| 講解項目  Content | 可註明欲瞭解之資料庫 | | | | | |
| 講習場地  Class Location | 可實機練習  Computer Available | | 自備手提電腦  No Computer Provided | | | 不需實機練習  No Need for Practice |
| □資訊中心電腦教室\_\_\_室 (請自行預約)  Room \_, IT Center, Heping Campus  □總圖二樓資訊素養教室(22人)  Information Literacy Classroom, 2F, Main Library(22 people)  □其它場地Other\_\_\_\_\_\_\_ | | □總圖八樓會議室(28人)Meeting Room, 8F, Main Library (28people)  □總館一樓多功能室(35人)Multi-Purpose Room, 1F, Main Library(35people)  □林口分館一樓會議室(25人)  Conference Room, 1F, Linkou Library (25people)  □其它場地Other\_\_\_\_\_\_\_ | | | □總圖八樓會議室(28人) Meeting Room, 8F, Main Library (28people)  □總館一樓多功能室(35人)Multi-Purpose Room, 1F, Main Library(35people)  □林口分館三樓放映室(65人) Projection Room, 3F, Linkou Library (65people)  □其它場地others\_\_\_\_\_\_\_ |
| 備註  Notes |  | | | | | |

注意事項Note：

1. 請儘早於上課前二週，以Email提出申請。Please submit the application by email as early as two weeks before the class.
2. 可申請時段：週一至週五9-12時、14-17時。Office Hours: 09:00-12:00, 14:00-17:00, Monday to Friday
3. 承辦單位Contact Us

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| 總館推廣諮詢組 黃小姐 | Main Library | [yellowfish33@ntnu.edu.tw](mailto:yellowfish33@ntnu.edu.tw) | 02-77495203 |
| 公館校區圖書分館 李小姐 | Gongguan Library | [chia1716@ntnu.edu.tw](mailto:chia1716@ntnu.edu.tw) | 02-77496887 |
| 林口校區圖書分館 林小姐 | Linkou Library | [ve7096@ntnu.edu.tw](mailto:ve7096@ntnu.edu.tw) | 02-77498449 |